

## **P&C February Meeting Minutes**

Wednesday 7th February 2024

Minutes recorded by Renate Harris (Secretary)

### **Attendees**

Meeting held via Zoom

**BPS Staff:** Maria Lambos, Amelia Cooper

**P&C Exec:** Renate Harris, Tracy Baving, Kara Martin, Lauren LaChapelle, Paul Galpin, Trista Rose, Yann Le Roux

**Members:** Damon Baker, Suchi Szczepanski, Jennifer Widjojo, Rick Van Der Zwan, Rochelle Bolitho, Natalia d'Morias

**Others:** Natasha Leist, Rafaela, Jestine, Dubravka Vlastelica

**Apologies:** Emma Archibald, Nancy Riley, Annabel Sun

### **Welcome and introduction**

Acknowledgment of Country

### **Previous minutes & actions**

Read and ratified – Kara Martin, Paul Galpin, Trista Rose

### **Correspondence**

- Mayor Darcy Byrne confirmed his attendance at our Garden Morning Tea on 23 February

### **Principal's Report** (Maria Lambos)

- See page 3 for details

### **Finance Report** (Paul Galpin)

- See page 3 for details
- NB: electrician costs for rainwater tank (-\$951.50) had been attributed to Year 6, in error - now split out in the financials spreadsheet on page 3)

### **P&C Issues/General Business**

#### **Fundraising Events** (Tracy Baving)

- Shared proposed 2024 events calendar (see separate attachment for more details)
- Art Show / Family Fete discussed as major fundraiser for the year - question about whether to combine (subsequent days) as done in previous years or run separately
- Colour Run proposed as alternative / additional major fundraiser
- P&C Levy another fundraising option for consideration

#### **Uniform Stall**

- Challenges around storage of uniforms in the School Hall - difficult to access when other events are happening e.g., band rehearsal or chairs are stacked in front of the cupboards - band no longer on a Friday.

<b>Actions</b>	<b>Who</b>
Continue to monitor access over the coming month	Trista Rose

### **Environmental & Sustainability Update**

- Grant for blinds in corridors of main building won't be approved until May 2024

<b>Actions</b>	<b>Who</b>
Explore whether P&C funds blinds ahead of grant decision	P&C Exec (Trista)

### **Project Priorities**

- P&C Community Survey to be distributed in February to help determine spend priorities for 2024 and to identify volunteers

<b>Actions</b>	<b>Who</b>
Share survey with BPS Community in Feb	P&C Exec (Renate)

### **Garden Project (Renate Harris)**

- Need to determine priorities for remainder of Environment Grant -
- Irrigation system reinstalled in Ms Pauline's Garden - need to ensure hose remains buried and timer attached to tap to ensure rainwater tank can regularly water garden

<b>Actions</b>	<b>Who</b>
Renate to liaise with Maria & Felicity Bowman on sustainable items identified in the original grant (approx. \$1500)	Renate Harris

### **Any Other Business**

- Honour roll in School Hall without names - could we add names of ex-students who served in war? Could be a project for Year 6 - project would need community support
- AGM next month - all roles will be vacated and Lauren (President), Paul (Treasurer) and Renate (Secretary) will not be re-nominating for these role

<b>Actions</b>	<b>Who</b>
Send P&C role outlines to help engage new nominees for executive roles	Renate Harris

**Meeting Closed 8:36 pm**

**Principal's Report** (Maria Lambos)

*Tonight I join this meeting from Bideggal Country. I acknowledge the traditional custodians and their connection to land, water and community. I recognise the continuation of cultural, spiritual and educational practices of First Nations Peoples. I pay my respects to Elders, past, present and emerging. These lands were, and always will be, Aboriginal land.*

- **Welcome** - A warm welcome to the new members of our Balmain PS family, as well as thank you to our returning members. As a school, we are looking forward to our continued partnership with the P&C, to ensure that our students and school are well-resourced and offering our children the best that public education has to offer!
- **Kindergarten** - commenced yesterday and are settling in nicely to new routines. We currently have 48 students, with a total of 337 across the school. If we have 4 new enrolments at any stage this year, we will be entitled to another teacher. If this happens, the Kindy classes will be redistributed into 3 groups, all working across the Kindergarten space.
- **Kitchen/Canteen Upgrade** - Due to the complexities around the heritage rules and regulations, the school and Infrastructure need to look at 'down-scoping' the project, to ensure it stays below the \$250,000 limit for use of our preferred kitchen installer.
  - Matthew, from Infrastructure, has been directed that what was suggested to be installed was outside practice for a canteen space.
  - I will be meeting with Michael, head of indigenous company, Bluewater Group, as well as heritage and Infrastructure, to see what is achievable for the space, so that hopefully, there will be as minimal changes and heritage implications as possible.
  - I will keep liaising with ESC and P&C as we have further information/progress on the project

**Financial Report** (Paul Galpin)

Opening Bal - Main Account - 05/12/23	\$88,681.59	
<b>Movements:</b>	<b>Cash Flow</b>	
Interest	\$499.38	
Yr 6 T Shirts	\$(2,095.00)	
GST Reclaim Garden Project	\$2,972.20	
Year 6 Sales	\$6,930.00	
Year 6 Costs	\$(6,387.07)	
Lion Dance	\$(1,200.00)	
Rainwater tank	\$(8,580.00)	
Semester 2 Classroom Resources	\$(7,000.00)	
	\$(14,860.49)	
Closing Bal - Main Account - 07/02/24	\$73,821.10	
Opening Bal - Operational Account - 05/12/23	\$1,634.43	
<b>Movements:</b>	<b>Cash Flow</b>	
Recognition gift	\$(163.00)	
Grant hub	\$(58.00)	
Electrician (separate circuit for rainwater tank)	\$(951.50)	
Year 6 costs	\$(91.00)	
	\$(1,263.50)	
Closing Bal - Operational Account - 07/02/24	\$370.93	
Term Deposits	\$55,000.00	No move
Uniform Account	\$15,604.11	-\$6k move driven by stock purchases
<b>Total Cash Position</b>	<b>\$144,796.14</b>	Versus \$167k December position