



BEYOND EDUCARE

ENROLMENT INFORMATION

HOW TO GET STARTED!

https://prodadmin.myxplor.com/enrollment_v2/centre/7HCuJwoRPCOT87tvNUZCEQ

Please note the above enrolment link, where families can sign up to the program, providing all of your details. Any information that is missed can always be followed up with at a later date so there is nothing to worry about! Once we can see the enrolment on our end our coordinator will reach out to answer any questions you may have and to introduce you to our team and philosophy. This is a great opportunity to familiarize yourself with our educators and center approach. Where possible we love to organise a tour of the service and meet our families face to face. Please feel free to contact our coordinator at any time, even before finalizing your enrolment, using the details provided in this document. We are here to help every step of the way!

SERVICE INFORMATION

At Beyond Educare, a family-owned and operated OSHC provider, we place immense value on partnering with families to deliver the highest quality care tailored to each child. Our programs are thoughtfully designed to meet the unique needs of every child, creating a welcoming environment that respects individuality and fosters a strong sense of belonging.

We are committed to a personalized approach, starting from our comprehensive induction process, which clearly communicates our policies and practices while allowing us to understand your child deeply, ensuring a smooth transition into OSHC. Our goal is to make each child's experience enriching and supportive, and we are always here to answer questions and offer guidance. We go above and beyond for both children and families, building relationships based on trust and open communication. From the moment of enrolment to celebrating every milestone, we are here to support you at every stage.

Our service is truly a 'home away from home'—a place where children feel safe, encouraged, and inspired to embrace new experiences. Our OSHC community is like family, and we are proud to help children learn valuable life skills through the fun, creativity, and joy of play

The following key information will be covered during the enrolment induction:

Philosophy: We believe that every child is a unique individual, filled with incredible potential waiting to be unlocked. Through the power of play, we nurture resilience, creativity, and personal growth all whilst fostering a strong sense of belonging and inclusion. Our goal is to cultivate a supportive community where children feel safe, valued, celebrated, and encouraged to thrive. By empowering each child to make choices and express their individuality, we create an environment where they can face challenges with a growth mindset. Through collaboration and active citizenship, we help children learn the importance of service and meaningful contribution to both their local and global communities

Vision: Our vision is to create a space where every child feels empowered to explore their unique potential and confidently embrace challenges. We envision our children to thrive and make meaningful and impactful contributions to the world around them.

Our Commitments:

- Creating a play-based learning program that is flexible and responsive to individual, family, and community needs, fostering a strong sense of belonging and community.
- Adopting a philosophy grounded in honesty and evidence-based research, aligning with National and State Learning Frameworks, to promote truthfulness and integrity in all interactions.
- Building a team of reflective, qualified educators who engage in ongoing learning, committed to providing supportive service and improving outcomes for children.
- Offering individualized and collaborative learning experiences that celebrate each child's unique purpose and contribution, nurturing their strengths within a play-based framework.
- Fostering an inclusive, anti-bias environment where children, families, and educators respect and celebrate differences, cultivating kindness and mutual understanding across all aspects of the OSHC environment.
- Prioritizing child safety through rigorous standards and regular training, ensuring every child feels safe, respected, and valued within our care environment.
- Collaborating with families, schools, and the broader community to create strong partnerships, promoting resilience and positive growth through shared experiences and support.



GUIDING PRINCIPLES



Community – Fostering a Sense of Belonging

At Beyond Educare, we strive to create a welcoming environment where every child, family, and staff member feels they belong. By sharing experiences and building connections, we nurture a strong sense of community.

Honesty – Being Truthful in All We Say and Do

We value openness and honesty in our interactions, encouraging children to speak truthfully and act with integrity. We believe that being genuine builds trust and strengthens relationships.

Service – Being Helpful and Supportive

Helping others is at the heart of our program. We encourage children to be mindful of their peers, offering support and assistance to one another, fostering a caring and cooperative environment.

Purpose – Embracing Individuality and Contribution

We celebrate each child's unique qualities, supporting them in discovering their strengths and finding ways to contribute meaningfully to the group. Every child has something special to offer.

Resilience – Facing Challenges Positively

We help children develop resilience by guiding them to navigate challenges in a positive and constructive way. Through encouragement and support, we teach them to persevere and grow from difficult experiences.

Respect – Caring for Others through Actions

Respect is a core value in our service. We teach children to be considerate of how their actions affect others, fostering an environment of kindness and mutual understanding.

PROGRAM

Our OSHC program is built around open-ended play experiences and activities designed to enrich both social and life skills. We emphasize the importance of play for all children and actively encourage their input, as well as feedback from families, to shape the program. Two core qualities we focus on are service and resilience.

Our programs align with the nationally approved learning framework for school-age care, My Time, Our Place. This framework reflects the integrated and complex well-being, development, and learning of all children. **It fosters meaningful conversations and provides a common language about children's play and learning, benefiting children, families, educators, and the broader community.**

Throughout the term, we organize activities based on goals derived from the national framework. However, we also **embrace spontaneity, allowing children to lead and adapt the program based on their interests. This flexible approach ensures that the program remains dynamic and tailored to the children's needs, all while maintaining our goal of learning through fun.**

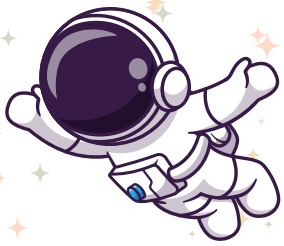
We recognize the importance of routine and consistency for children, so we apply a structured approach to our day-to-day management. Our junior and senior helpers, nominated by their peers, take on leadership roles by demonstrating our core values and positively impacting the community. Every child has the opportunity to serve as a helper, fostering a sense of responsibility and leadership.

Each morning and afternoon, children can take on leadership roles during breakfast or afternoon tea, as well as participate in our group chats/yarning circles. These discussions offer a meaningful platform for children to share their thoughts and ideas. During these sessions, we also say our school prayer, acknowledge the traditional custodians of the land, discuss our random acts of kindness for the day, as well as share our educator and child shoutouts. These activities build self-esteem and provide children with a sense of agency.

PICK UP AND DROP OFF

We assist in the drop off of children to their classrooms after the before care sessions, handing them to their teachers and wishing them a great day! If the children are attending the after care sessions, a staff member will be picking them up from their classrooms and walking them to OSHC. We have a great appreciation for the trust families have in us in looking after their treasures, so we want to ensure all of their needs are more than met.





HEALTHY EATING

A healthy breakfast is available every morning, offering children a selection of toast, muesli, oats, cereals, yogurt, juices, and fresh fruits and vegetables. In the afternoons, we provide a variety of snacks, including crackers with spreads, cheeses, fresh fruits and vegetables, and sandwiches. We also enjoy celebrating special events and surprising the children with treats like icy poles or popcorn throughout the year. An OSHC menu will be provided to all new families upon enrolment. **Please note that we are an egg and nut free OSHC as there may be children who have allergies or anaphylaxis.**

MEDICAL OR ADDITIONAL NEEDS

We will provide the necessary documentation for any medical needs, and our management team will work with you to develop strategies that support your child's transition into care, especially if they have additional needs. For medical conditions, we require an up-to-date action plan and current medication. Additionally, we will send a risk minimization form, along with an authorization form for administering medication, to be completed.

LOCATION - OPENING HOURS OF THE CENTRE

We will be located in the school hall initially and then notify parents once we have moved to our very own portables which will be by the bottom playground/oval! Before school care will operate from 7:00am – 8:45am where we will then walk the children to their classrooms. After school care will operate from 3:00pm – 6:00pm. School holiday programs and pupil free day programs will operate from 7:00am – 6:00pm.

BOOKINGS

We are flexible and work closely with families to accommodate their needs. We offer permanent bookings, which are ongoing weekly reservations, ensuring your place is secured even when we reach capacity. Permanent bookings can also be scheduled on a fortnightly basis. Additionally, we provide casual bookings, which can be made on any day at any time.

Permanent bookings require one week's notice for cancellation or changes, while casual bookings require 24 hours' notice. This allows us to manage staffing and daily operations effectively. If sufficient notice is not given, the booking will still be charged, but the Child Care Subsidy (CCS) will apply for those eligible, as families have access to up to 42 absent days per financial year. Please note, if your permanent booking falls on a pupil-free day or public holiday, charges will still apply, and the CCS will be included. These funds are donated to our partner charity, Hope Builders International (<http://hopebuilders.org.au>), as well as a number of other nominated charities.

CONTACT & ACCOUNT INFORMATION

We communicate with families via text message, email, and through our childcare software, Xplor. You can reach our OSHC at – **phone: 0478 746 424 / email: admin@beyondeducare.com.au**

Accounts: They are processed fortnightly through our software provider, Xplor, which uses an automated debit system accepting both credit card and direct deposit. If you encounter any issues, please contact management!

Statements: All of this information will be visible in real time via the Xplor Home app. Statements are also sent out weekly so that families can see that CCS has been applied to fees. Also if there are any issues noted, they can be addressed.

Child Care Subsidy (CCS): For more information about CCS eligibility, please visit Services Australia: <https://www.servicesaustralia.gov.au/>

Privacy: All information collected by our service is managed in accordance with the Privacy Act. You may request access to any information we hold at any time.





OUR TEAM



At Beyond Educare, we deeply value our educators, understanding the vital role they play within the community. The relationships and friendships we build with schools allow us to have a meaningful and lasting impact on children's lives.

All of our educators go through a intricate process when joining the team with them predominantly being highly qualified, either holding or working towards Diploma, Bachelor, or Master-level teaching qualifications.

Their dedication to the children and families in our care is evident through the strong relationships they form. In fact, many of our former students return after graduating, eager to join our team—testament to the lasting connections we create. We will also send out our educator profiles that will be shared through the school so you can meet the team!

FAMILY INFORMATION

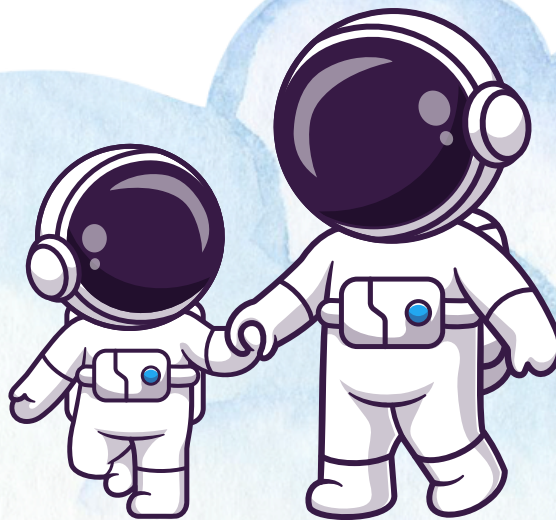
At our OSHC, we use various strategies to help new children settle in comfortably. By gathering essential information from families, we can create a personalized program that meets each child's unique needs.

We also implement a buddy system, pairing new children with a peer mentor to ensure they feel supported and have someone to rely on during their transition.

Our staff-to-child ratio exceeds industry standards, allowing for enhanced supervision and engagement so each child receives quality attention and care. We welcome any suggestions you may have to help make this transition as smooth as possible for your child. All information shared is securely stored and treated with confidentiality.

During the enrolment process, we take note of your child's interests, preferences, and any relevant details about their social skills or developmental areas. We also value understanding your family dynamics, including cultural background, languages spoken at home, special celebrations, and behavior management preferences.

WE CAN'T WAIT TO MEET YOU!



Further support

<https://support.myxplor.com/s/home-parent>

The support website has numerous articles that explain how to access all of the Xplor features such as the booking management, statements/account balances and viewing documentation. They are simple and easy to follow with screenshots to assist in explaining each step.



ST JOHN THE BAPTIST PRIMARY SCHOOL OSHC

SESSION OF CARE	Fee - per child per session	Fees with Max CCS coverage*:
Before Care Program - 7:00am to 8:30am		
Discounted Fee (permanent booking/ongoing):	\$30	\$10.30
Full Fee (casual/emergency care):	\$35	\$15.30
After Care Program - 3:00pm to 6:00pm		
Standard Fee (permanent booking/ongoing):	\$38	\$4.22
Casual Fee (casual/emergency care):	\$43	\$9.22
Extended Hours Permanent (1:30pm – 6:00pm):	\$58	\$7.33
Extended Hours Casual (1:30pm – 6:00pm):	\$63	\$12.33
Early Finish (1:30pm – 3:30pm):	\$38	\$15.48
Vacation Care and Pupil Free Days - 7:00am to 6:00pm		
Standard Bookings: early bird rate	\$85.00	\$8.50
Standard Incursion Booking:	\$105.00	\$10.50
Standard Excursion Booking	\$115.00	\$11.50
Casual Booking: made after early bird rate date	\$90.00	\$9.00
Casual Incursion Booking	\$110.00	\$11.00
Casual Excursion Booking	\$120.00	\$12.00
General		
Late fee payment surcharge:	\$20.00 per fortnight	
Late collection fee: charged at the discretion of staff	\$25 per every 10 minutes	

Further information

*Please note this is an indication only of the maximum Child Care Subsidy (CCS) a family may be entitled to. The amount of CCS you can get depends on your circumstances and the hourly rate cap set by the Government. To find out if you are eligible, simply log into MyGov and complete your Child Care Subsidy Assessment. Visit services Australia to learn more:

<https://www.servicesaustralia.gov.au/>

Relating to Vacation Care: cancellation fee charged if bookings are cancelled within 7 days of the session as this impacts administration along with 3rd party suppliers and resources. There are no refunds for cancelled vacation care bookings after the end of the school term.

Permanent bookings can be adjusted or cancelled with 1 weeks notice

Casual bookings can be adjusted or cancelled with 24 hours notice

Incursion and Excursion have additional fees which are shown above. Relating to days where a workshop is allocate, this means that the children will have take home craft activities which comes at no additional cost

Bookings that fall on Pupil Free Days or Public Holidays are still charged as a portion of these funds go towards our partnered charity – Hope Builders International - <http://hopebuilders.org.au/>. They work with orphaned children and widows in central African countries.

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