

**Minutes FOR  
PEACHESTER STATE SCHOOL  
PARENTS AND CITIZENS ASSOCIATION  
MEETING HELD ON February 19th 2025**

**MEETING OPENED      6.40    pm**

**1. ATTENDANCE/APOLOGIES**

**Attendees:** Lisa Poynton, Karen Meers, Bianca Phillpot, Jenny Martyr, Kim Fillery, Ryan Cox, Molly Lancashire, Sophal Thach, Domonic Rasuton, Greg Haslam, Trin Day, Nicky Miles, Megan Holzenagel

**Apologies:** Hilary Greg, Bianca Skews, Michaela Harlan

**2. CONFIRMATION OF AGENDA**

*Motion:* "That the agenda as tabled be accepted for this meeting."

**Moved:** Lisa                      **Seconded:** Kimberley                      **Carried:** Yes

**3. MINUTES FROM THE PREVIOUS MEETINGS**

Minutes from November 2024 to be tabled.

*Motion:* "That the minutes from the previous meeting be accepted as a true and correct record."

**Moved:** Kimberley                      **Seconded:** Ryan                      **Carried:** Yes

**4. BUSINESS ARISING FROM THE PREVIOUS MINUTES**

- **4.1 Grants** – Update:  
Gamblers Grant Extension requested 28th Feb 2026 - Thermometer use to indicate fundraised to date for play equipment  
Is it still worth paying for Grants hub next year? \$300ish dollars Ryan looked into the Hub to see if it is worth Its not looking worth it.  
Looking into if we can reapply to the Gambling Grant - 3 openings this year.
- **4.2 Going Cashless- Update** – 33 cents per transaction credit card fees involved can still pay cash. Added to sales price. Going Cashless to start 3/3/2025
- **4.3 School Uniforms** – Update from Hilary  
senior shirt orders have been placed  
jacket/jumper orders going in Friday - any volunteers to sew badges? Possibly Lisa  
Feedback from new hat is positive.
- **4.4 OSHC-** Update: Starting in July the Outsiders are coming to take over from Helping Hands
- **4.5 Garden Market** – Update: Karen 26/3/25 setting up and 3rd annual pumpkin growing competition announced Thursday 27/3/25 letter for donations for prizes
- **4.6 Tuckshop Update- Bianca P**–Update:  
Takings  
Party Pies and Sausage rolls - 01-11-2024 \$243.02  
Hotdog and Cheese Burger - 08-11-2024 \$181.94  
Nuggets & Chips - 15-11-2024 \$233.69  
Week 1 2025 - \$477.35 (profit \$225.07)  
Week 2 2025 - \$399.10 (profit \$191.79)

Setting up and the use of square instead of the eftpos machine as it clashes with the uniform shop.

\*The register in the tuckshop, does this need to be used, if so how and if not does it need to be there? Happy to have her take it out.

\*Separate staff menu

\*Calendar of events, how tuckshop can be involved. (Harmony Day, Mothers Day, NAIDOC week, Book Week, RUOK day, Day for daniel ect)

Brilliant job Bianca- The cooktop and oven is working, no need to be replaced as previously thought.

- **4.7 Peachester Market-**

Sub Committee Update: CWA 8/3, 14/6, 11/10 8/3/ 25 Are we doing the Cake stall on CWA market days? Molly to coordinate baking possibly using a list or items, Kimberley help Friday afternoon collection of baked products. Afternoon

8/3/2025 BBQ Haslam family to organise Snags - Vegan sausages

We need class involvement to alleviate pressure to round up volunteers each month. They could also have their own stall to raise money for a class party. Maybe sell their artwork, do an activity. April and July markets are in Holidays so this will be coordinated by the Sub committee

8/3	12/4	10/5	14/6	12/7	9/8	13/9	11/10	8/11	19/12
Greg Molly CAKES	SUB	5/6	4/5 CAKES	SUB	3/4	1/2	SUB CAKES	PREP/1	SUB
CWA	HOLID AYS		CWA	HOLID AYS			CWA		HOLI DAYS

- **4.8 Fundraising Update-**

- **CookBook – Update:** Postponed indefinitely- Lack of interest
- **Bunnings BBQ 16/3 -** Discussed in length about planning. Meeting and planning discussions 2 weeks prior- Karen, Lisa and Trin to organise food - Need eskys- Molly and Ryan have some- Call for donations
- **Mothers Day Stall 9/5** Price of gift to be raised to \$10 Special person gift  
**Moved: Megan Second : Kimberley Carried : Yes**  
Authorisation Megan to spend \$1000 spend limit
- **Pie Drive Trin** Delivery 14/5 only one or 2 volunteers necessary
- **Fathers Day Stall 4/9** Price of gift to be raised to \$10 Special person gift  
**Moved: Megan Second : Kimberley Carried : Yes**  
Authorisation Megan to spend \$1000 spend limit
- **Community Arts Event Bar and Nibbles 12/9**
- **Paint and Sip** 12/9 week leading up to Community Arts Event
- **World Teacher Day 31/10-** Looking for more school involvement- Cards from students
- **Colour Run** Kimberly and Ryan to coordinate date TBA - Get glasses early

- **4.9 Peachester Hall Committee Art Show 2025** Update- Have discussed with Emma that Paint and Sip be done in lead up. It will be part of opening week September 2025.

- **4.10 Extra Mastercards** Market and Tuckshop token number- **Action: Ask Michaela if we require and how to go about purchasing.**

## 5. CORRESPONDENCE

- 5.1 Correspondence In

North Coast Foods Statement and Invoice  
17/2/2025 / 23/2/2025 / 3/1/2025 Gambling Community Benefit Fund – Application  
Number: APP-044030 CBFU:0047614 REMINDER: Acquittal Overdue  
21/1/25 FRRR Grant - Final Report Overdue  
18/2 Your charity's 2023 Annual Information Statement is overdue - Jen to look into

- 5.2 Correspondence Out

Motion: “The Inward Correspondence be accepted and the Outward Correspondence be endorsed.

**Moved:** Ryan                      **Seconded:** Kimberley                      **Carried: Yes**

## **6. BUSINESS ARISING FROM CORRESPONDENCE N/A**

## **7. ASSOCIATION TREASURER’S REPORT AND FINANCIAL STATEMENT, and any business arising from the Treasurer’s Report**

General Account	\$70,048
Investment Account	\$16,320
SAKG Account	\$5185
Mastercard	\$318
Cash on Hand	\$0

*Motion:* “Moved that the Treasurer’s Report be endorsed, all income accepted and all accounts tendered be approved for payment.

**Moved:** Ryan                      **Seconded:** Lisa                      **Carried: Yes**

## **8. REPORTS**

- 8.1 PRINCIPALS REPORT - As attached
- 8.2 PRESIDENT REPORT – As attached

## **9. GENERAL BUSINESS**

**9.1** Karen Oztag & Netball- Unfortunately with the way the curriculum is there is not enough wriggle room with the hours required for the curriculum. This was discussed in length.

**9.2** Bunnings Sausage Sizzle In the fundraiser information

**9.3** Class representative - to be decided at the AGM

**9.4** AGM and Audit prep- 19th March 2025 2 weeks prior for vacating positions

Committee members intentions for continuation- positions descriptions to go on board

**9.5** 91.1 Hot FM's \$10,000 School of the Year 2025!!! Registrations Open: Monday 3<sup>rd</sup> March at 5:00am (AEST)- we are too small as it runs on votes

## **10. APPLICATIONS FOR MEMBERSHIP AND RECORDING OF NEW MEMBERS**

Motion: “That all applications for membership as listed in the attendance book for the meeting of February 2025, renewal, to be accepted.

**Moved:** Ryan            **Seconded:** Lisa            **Carried:** Yes

Minutes from the previous meeting to be signed by Principal and President and copy kept for school records.

**11. MEETING CLOSED**      8.40      pm

**12. NEXT MEETING**            19th March 2025 at 6.30 pm